OUTSTANDING STUDENT RETENTION PROGRAM
SUPPLEMENTAL INFORMATION FORM

Please complete the following information:

Institution Name: ________________________________

Type of Institution (e.g. two-year, public, etc.): ________________________________

Number of full-time students: _______ Number of part-time students: ________________

Number of students receiving Pell Grants: ________________

Number of minority students (include Black, Hispanic, Asian, disabled): ________________

Percent of all undergraduate students that attain a degree:
    Within four years: ___________ Within 6 years: ________________

Percent of minority undergraduate students that attain a degree:
    Within four years: ___________ Within 6 years: ________________

Percent of Pell Grant students that attain a degree:
    Within four years: ___________ Within 6 years: ________________

Percent of transfer students that attain a degree: ________________

ADDITIONAL INFORMATION

To describe the institution’s retention program in more detail, we ask that you attach a document that includes the following sections:

1. Abstract
2. Description of the program (include a brief history of how the program was developed, what sectors of the institution were involved, problems with implementation and solutions that worked, etc.)
3. Specific goals and objectives
4. Target populations
5. Number of students served annually
6. Assessment of the program’s success
7. Evaluation of the resources used
8. Description of the main reasons why students leave your institution and how the program addresses those issues

The attached document should be no longer than 3 pages, single spaced. Please number each section so that it corresponds with the list above.